MEETING MINUTES

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| MINUTES | | | | |
| Project Name: | Establishment of a Comprehensive Geospatial Database & GeoPortal for Madinah Municipality | | | |
| Meeting Name: | System Analysis | Meeting Time: | 2.00 PM | |
| Meeting Location: | IT Office Amana | Meeting Date: | 04.04.2019 | |
| Purpose and Objectives of the meeting:  To discuss the detail system requirement for ISTIHKAM-Justice Department (Mahkeme) System | | | | |
| Present: | Name | | | Initials |
| Amanah | Ahmed Muhammed – IT | | | AM |
| GeoTech | Muhammad Yousaf | | | MY |
| GeoTech | Wajid Hanif | | | WH |
| GeoTech | Nizar Fahti | | | NF |
| GeoTech | Baris ULUZMANOGLU | | | BU |

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| AGENDA TOPICS DISCUSSED | |  |
| Summary Description of Topics discussed by Agenda Item | | Ref to Action Item |
| 1. | System Analysis – ISTIHKAM-Justice Department (Mahkeme) System | 1 |
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| Item Discussed | |
| 1 | * This system is using oracle form application inside map component and display parcel, building, deed information on the map. * The map component is provided by GIS department and it developed using MapInfo, oracle form. * This system is providing to the licensing and Deed for Client. If someone is sitting long year one land or building, they request to the mahkeme (Court) for Deed. * User before going to court first going to Engineering Office and make a request. * Engineering office define the location require parcel, building also send a request for Surveying and Land Department and collecting all information. * When all process is done from Engineering Office provide document for this client. * Client make a request the court, using by document. Court sent request Amana regarding to the check this parcel or building. (Location is correct or no, If there is a wadi near the parcel Amana cut to the parcel etc.). * First Oracle Form Survey data and document information enter the system. Than request going to Engineering Department. * Second Oracle form Engineering department prepare the plan document and MapInfo file than upload to the System. * Oracle side GIS format convert to the oracle format. (text file inside coordinate information convert to the oracle spatial query format) * Than request going to Land department display on the map for require parcel or building plan document. * Land Department review and send a request for Planning department make a organize this parcel. Than request come to land department. * Land department prepare the letter and send document to the court. |

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| Action Items | | Person Responsible |
| 1 | * GeoTech will prepare the System Analysis Report which will include the complete technical detail about this meeting | BU |