MEETING MINUTES

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| MINUTES | | | | |
| Project Name: | Establishment of a Comprehensive Geospatial Database & GeoPortal for Madinah Municipality | | | |
| Meeting Name: | System Analysis | Meeting Time: | 2.00 | |
| Meeting Location: | IT Office Amanah | Meeting Date: | 04.04.2019 | |
| Purpose and Objectives of the meeting:  To discuss the detail system requirement for Splitting Parcel Service | | | | |
| Present: | Name | | | Initials |
| Amanah | Ahmed Muhammed – IT | | | AM |
| GeoTech | Muhammad Yousaf | | | MY |
| GeoTech | Wajid Hanif | | | WH |
| GeoTech | Nizar Fahti | | | NF |
| GeoTech | Baris ULUZMANOGLU | | | BU |

|  |  |  |
| --- | --- | --- |
| AGENDA TOPICS DISCUSSED | |  |
| Summary Description of Topics discussed by Agenda Item | | Ref to Action Item |
| 1. | System Analysis – Parcel Splitting Service | 1 |
|  |  |  |
|  |  |  |

|  |  |
| --- | --- |
| Item Discussed | |
| 1 | * Splitting Parcel system is using oracle form to show parcel location on the map. * The map component is provided by GIS department and it developed using oracle form, MapInfo desktop application etc. * Before starting to the splitting process requested parcel should be in the system. * We can access to the parcel:   + Parcel No   + Street No   + Plan No * User come and request to the parcel split from Engineering Office. * Engineering office check to the related parcel exist or no? * If it exists Engineering office split to the parcel using by MapInfo desktop application. * Before sending request prepare temporary split parcel layer (parcel\_ifraz) and put to the share folder inside ifraz folder. * Sent to request from IFRAZ Office for approval to the split parcel. * After approved Ifraz Office this step there is unorganized parcel. Engineering office generated text file from MapInfo scripting tools. * After generated text file update to the GIS database for related parcel vertex. * Next form it will display required parcel on the map. Than move to the oracle temporary table. * Than Engineering office take a document screenshot send a request splitting department. They are checking and make a validation:   + Engineering department office approve * After this process delete old parcel and add new parcels from Plan\_Ifraz\_Approved.txt file. |

|  |  |  |
| --- | --- | --- |
| Action Items | | Person Responsible |
| 1 | * GeoTech will prepare the System Analysis Report which will include the complete technical detail about this meeting | BU |